



SUNDIAL REAL ESTATE

263 west 3RD Place, Mesa, AZ 85201 480-966-2170 office, 480-969-4006 fax

RE: Property Management Service

To: Property Owner

Sundial Real Estate provides complete leasing, management and accounting services for our Clients. Sundial has been in business since 2002. We are located in Mesa, Arizona with properties located everywhere in Phoenix Metro area. Currently we oversee Full Property Management responsibilities for apartment communities, 4-3-2 plexes, and single family homes/condos/townhouses.

We use an Internet based property management software system called Appfolio which assists us with every aspect of tenant accounts, owner portfolios and vendor management. Our function involves a multitude of services that guarantees rents are collected, deposited, and bills are paid in a timely manner. Our Managers are always making sure residents are receiving quality representation throughout the Lease term to help insure the renewal.

All of our contracts, addendum's, etc. to sign up with Sundial Real Estate for Property Management services are available for review and download from our web site www.SundailAZ.com; please feel free to check it out!

Please let me know if you have any questions.

Thank you,

Diana Creason
Designated Broker/Realtor

